

PRIVACY POLICY

Effective Date: January 23, 2020

Exigo Office, Inc. (also referred to herein as “We” or “Exigo”) collects certain information through our website, located at www.exigo.com (our “Website”). This page (this “Privacy Policy”) lays out our policies and procedures surrounding the collection and handling of any such information that identifies an individual user or that could be used to contact or locate him or her (“Personally Identifiable Information” or “PII”).

This Privacy Policy applies only to our Website. It does not apply to any third-party site or service linked to our Website or recommended or referred by our Website or by our staff. And it does not apply to any other website or online service operated by our company, or to any of our offline activities. Client data stored in an instance of Exigo is not covered by this Privacy Policy. Exigo does not own client data, and therefore, will not use, sell, or disclose client data.

A. PII We Collect

We collect the following Personally Identifiable Information from users who complete the online contact form: name, e-mail address, telephone number, and address.

We also use “cookies” to collect certain information from all users, including website visitors. A cookie is a string of data our system sends to your computer and then uses to identify your computer when you return to our Website. Cookies give us usage data, like how often you visit, where you go at the site, and what you do.

B. Our Use of PII

We use your Personally Identifiable Information to contact you regarding our products and services, communicate with you about products and services you’ve purchased, and to offer you additional products and services. We also use that information to the extent necessary to enforce our Website terms of service and to prevent imminent harm to persons or property.

We use cookies so that our Website can remember you and provide you with the information you’re most likely to need. For instance, when you return to our Website, cookies identify you and prompt the site to provide your username (not your password), so you can sign in more quickly. Finally, we use information gained through cookies to compile statistical information about use of our Website, such as the time users spend at the site and the pages they visit most often. Those statistics do not include PII.

C. Protection of PII

We employ the following data security tools to protect Personally Identifiable Information:

We use regular Malware Scanning. Our website is scanned on a regular basis for security holes and known vulnerabilities in order to make your visit to our site as safe as possible.

Additionally, your personal information is contained behind secured networks and is only accessible by a limited number of Exigo employees who have special access rights to such systems and are required to keep the information confidential. In addition, all sensitive information you supply is encrypted via Secure Socket Layer (SSL) technology.

Unfortunately, even with these measures, we cannot guarantee the security of PII. By using our Website, you acknowledge and agree that we make no such guarantee, and that you use our Website at your own risk.

D. Third Party Access to PII

We do not sell, trade, or otherwise transfer to outside parties your Personally Identifiable Information. We may disclose PII to attorneys, collection agencies, or law enforcement authorities to address potential AUP violations, other contract violations, or illegal behavior. And we disclose any information demanded in a court order or otherwise required by law or to prevent imminent harm to persons or property.

As noted above, we compile Website usage statistics from data collected through cookies. We may publish those statistics or share them with third parties, but they don't include PII.

E. Accessing and Correcting Your PII

You can access and change any Personally Identifiable Information we store by calling us at 214-367-9933 or emailing us at sales@exigo.com.

F. Amendment of this Privacy Policy

We may change this Privacy Policy at any time by posting a new version on this page or on a successor page. The new version will become effective on the date it's posted, which will be listed at the top of the page as the new Effective Date.